

Busselton Tennis Club Inc
Annual General Meeting
to be held 4:30pm Saturday 14 May 2022

Items attached for AGM reference

- Agenda for BTC 2021-22 AGM
- Draft Minutes **2020-2021** for approval at AGM(See attached).
- Notice of **Special Motion** to change **BTC Constitution**.
- Copies of **existing** Constitution and **proposed** Constitution for Members consideration (See attached). Please consider prior to the AGM.
- **Please note:** Any Members wishing to have a Motion circulated prior to the AGM must put it in writing to the Club Secretary by 7 May, 2022 secretary@busseltontennisclub.com.au. The Motion should contain a clear description of the issue to be addressed with the names of those Moving and Seconding it.
- **Please note:** Current nominations for the positions available on the Management Committee at the time of AGM are listed.
- To follow will be the **President's report** and the **Finance report**.

**Busselton Tennis Club Inc
Annual General Meeting
to be held 4:30pm Saturday 14 May 2022**

AGENDA

1. Welcome and confirmation of quorum.
2. Apologies.
3. Confirmation of Minutes of AGM held 15 May 2021.
4. **Special Resolution** for Member's consideration (See next page) regarding the replacement of the existing BTC Constitution with the proposed Constitution circulated to Members 23 April 2022.
(Requiring 75% of those present to pass).

Moved

Seconded

Carried / Not carried

5. Receive and consider the President's annual report on the Club's activities for the 2021-22 financial year.
 - (a) Questions re President's report.
 - (b) Motion to accept the President's report.

Moved

Seconded

Carried / Not carried

6. Receive and consider the Treasurer's Annual Financial Report 2021-22.
 - (a) Questions re Financial report.
 - (b) Motion to accept Financial report.

Moved

Seconded

Carried / Not carried

7. Ms Libby Mettam, MLA as the Patron of Busselton Tennis Club.
8. **Elections:** Positions eligible for election. Written nominations with seconder should be sent to the Secretary prior to the meeting or posted on Club noticeboard form:

Positions available	Nomination	Seconded	Vote
Patron			
Vice President			
Secretary			
Captain			
General Committee (Membership portfolio)			
General committee (Portfolio TBC)			

9. Other Motions raised by Members and circulated prior to AGM for consideration. Must be received by Secretary at least 14 days prior to AGM
10. General business.

MINUTES OF THE AGM OF BUSSELTON TENNIS CLUB INC
MAY 15, 2021.

1. Attendance.	57 members (see attached list)			
2. Apologies.	S & P Maccora, J Williams, K Skene, N Usher, F Lamotte, I Windsor, K & M Merifield, K O'Connor, V Scott, A O'Neil, J Truman			
3 .Confirmation of Minutes.	The Minutes were read and confirmed <i>D. Sanderson/B Masters CARRIED</i>			
4. Business arising from Minutes.	nil			
5. Treasurer's Report.	5.1 Business TD Direct AC - \$10,000 Gold Term Deposit - \$54,460.61 Business Zero Transaction - \$160,773.73 5.2 Barry House asked about the relocation funds and Busselton Toyota Sponsorship breakdown. Ken responded. <i>M McDaniell/M Peet CARRIED</i>			
6. Reports.	6.1 President – see attached sheets for reports 6.2 Junior 6.3 Bar 6.4 Grounds 6.5 Social 6.6 Match 6.7 Membership 6.8 Sponsorship 6.9 Coach <i>MOTION: That all reports be received</i> <i>T Adams / B Masters CARRIED</i>			
7. Election of Office Bearers - Positions eligible for election				
POSITION	NAME	NOMINATED	SECONDED	RESULT
Patron	Libby Mettam	Alison Kirk	Alex Meares	Carried unopposed
President	M. McDaniell	Ken Madden	Dennis Kelly	Caried unopposed
Treasurer	K. Madden	Alison Kirk	Wayne Richter	Ken Madden voted by secret ballot.
	J Arbon/ R Toovey	Jim Creedon	Yves Deroche	
Secretary	L. Don	Tracy Adams	Wendy Weir	Carried unopposed
Captain	A Kirk	Ken Madden	Wayne Richter	Carried unopposed
General Committee	T Sullivan	Alex Meares	Glen Young	Carried unopposed
General Committee	A. Christie	Maureen McDaniell	Allison Hutchison	Carried Unopposed

8. General Business

8.1 Maureen gave a brief preamble as incoming President with regard to the tone and general direction she anticipated would be set by the incoming management committee.

8.2 Motion from the Membership.

The new committee of the Busselton Tennis Club to issue to the members by July 2021, the reports and findings from the Strategic Forward Planning conducted by the consultants last year, which provides a recommended Draft Strategic Plan, Business Structure Options and changes to the Constitution.

The President asked who would like to speak to the motion:

Alex Meares, Barry House, Maureen McDaniell and Dennis Kelly spoke in favour of the motion.

Nil spoke against the Motion.

Motion was put:

P Maccora/A Meares Carried by clear majority

8.2 Thank you to Mac and June McDonald for maintaining the geraniums on the verandah. They would like to hand over the upkeep to someone else.

8.3 Thank you to Allison Hutchison and Wendy Weir for their long standing service to the club. Wendy and Allison were presented with flowers. Meryll Peet, June McDonald and Kim Skene also received flowers for their valuable contribution to the club.

8.4 Thank you to Alex Meares for donating wine for presents.

Meeting closed 5pm

- **Current nomination list for positions on Management Committee positions** becoming vacant at time of AGM. On the left of the table are the positions available. On the right the current nominees. Additional nominations must be received by the Secretary by 30 April in writing. Please state the position, the name of the Mover and Secunder. This can be done via email secretary@busseltontennisclub.com.au for further circulation to Members if necessary.

Position	Name	Moved by	Seconded by
Patron	Ms Libby Mettam MLA	Maureen McDaniell	Wayne Richter
Vice President	Wayne Richter	Merryl Peet	Ken Madden
Secretary	Kerry Fucile	Merryl Peet	Maureen McDaniell
Captain	Merryl Peet	Maureen McDaniell	Wayne Richter
General Committee (Membership)	David Wademan	Wayne Richter	Maureen McDaniell
General Committee (Portfolio TBC)			

Special Resolution BTC Constitution for consideration

AGM 4:30pm, Saturday 14 May 2022.

SPECIAL RESOLUTION:

For Members to consider and pass the following Special Resolution:

“That, in accordance with the requirements of the Associations Incorporation Act 2015 (WA), the Constitution contained in this draft be approved and adopted as the Constitution of the Busselton Tennis Club (Inc) in substitution for, and to the exclusion of the existing Busselton Tennis Club (Inc) Constitution.”

Background:

A Busselton Tennis Club Task Force was asked to deal with the review of the Constitution as recommended in the Strategic Directions document and worked diligently to provide the Management Committee with their findings. In turn, the Management Committee reviewed those findings and has made some adjustments for the Memberships consideration.

By way of general background, the existing BTC Constitution had been partly updated on numerous occasions over the past few years. This resulted in a number of confusing inconsistencies. The current Constitution was last amended in May 2019.

The primary aim of the Taskforce was to streamline and simplify the Constitution so that it fulfilled the legislative requirements of the State Government but removed unnecessary operational details about the day-to-day running of the Club that could be dealt with and updated elsewhere. A Constitution is a legally binding document that must be consistent with *Associations Incorporation Act 2015 (WA)*.

In broad terms, a Constitution is the document that Members and their delegated Management Committee agree reflects the principles by which the association should operate. It is not intended to be a detailed plan of that operation. A Constitution needs to be written in such a way that it allows the organisation to grow and develop over many years and not need to be substantially changed. All other Club documents must be subsidiary to the Constitution.

Details about how the day-to-day running can be done via Club By-laws, Procedures, Policies and Regulations. These can be adjusted as necessary without making changes to the Constitution as long as they are consistent with it.

Maureen McDaniell
President
23 April 2022